

PGA of Canada Assistant/Associate Golf Professional

Salmon Arm Golf Club

Location: Salmon Arm, British Columbia

Department: Golf

Reports To: General Manager

Classification: Full-Time Seasonal

Compensation:

- Start date to be negotiated (Seasonal Position)
- Salary will be commensurate with experience (\$1000-\$1150 weekly)
- 80% of lesson revenue
- Staff Meal plan
- Reimbursement of PGA of Canada dues upon completion of the season
- Clothing allowance
- Cell Phone allowance
- Equipment package provided

Summary:

The Salmon Arm Golf Club is seeking the services of a PGA of Canada Assistant/Associate Golf Professional for the 2025 season. The Salmon Arm Golf Club, located in the heart of British Columbia's Shuswap region, is one of the province's top rated facilities featuring the 18 Hole Champions Golf Course and 9 Hole Heritage Golf Course. The Salmon Arm Golf Club has a reputation for being a fantastic layout and a must play on every golfer's list.

Salmon Arm Golf Club is owned and operated by GolfNorth Properties. GolfNorth Properties is a golf and resort management company based out of Conestogo, Ontario. Founded in 1994, the company has expanded steadily and is a national leader in the consolidation and management of golf properties across Canada. GolfNorth now operates 42 properties in Canada, from British Columbia to Nova Scotia.

The successful candidate will work closely with the General Manager to lead the golf operations team and will be responsible for overseeing all aspects of the golf operations. We are looking for a highly motivated and well-organized individual to fill the role of PGA of Canada Assistant/Associate Golf Professional. This position has the potential to transition into our Head Professional role.

Primary responsibilities include but are not limited to:

- Manage and lead the day-to-day operations of the Golf Operations department, including staff recruiting, training and scheduling
- Provide a professional and enjoyable environment for all staff members
- Provide outstanding customer service to all members and guests
- Develop and work within operational budgets
- Ensure club policies and rules are enforced
- Organize and oversee all club events, tournaments and golf related leagues
- Organize and oversee the Junior Golf Program
- Lead role in the SAGC Golf Academy: private lessons, clinics and junior programs
- Manage Tee Sheets and ensure staff are managing effectively

- Oversee retail operations focussing on merchandising, inventory control, special orders, demo /rental equipment and golf club fittings
- Attend monthly management meetings
- Maintain a clean and organized golf shop and office areas

Qualifications:

- PGA of Canada member in good standing
- Strong organizational skills and attention to detail
- Ability to work and lead in a team environment
- Ability to multitask and adapt to a changing work environment
- Strong communication skills
- Customer focused
- Experience with “Tee On” POS software is an asset
- Strong working knowledge of Microsoft Office

Apply: Please submit your resume and cover letter to Brad Kennell, General Manager of Salmon Arm Golf Club at manager.salmonarm@golfnorth.ca. We thank all interested applicants however, only those selected for an interview will be contacted. Application deadline is Friday February 7, 2025.