

## **Proshop Attendant**

### **Westminster Trails Golf Club**

**Location:** London, Ontario, Canada

**Department:** Proshop

**Reports to:** General Manager

**Classification:** Part time seasonal positions (must be available to work evenings and weekends)

#### **Summary:**

Proshop Attendant will provide our customers with a high level of customer service and will be responsible for processing credit, debit and cash transactions using a custom Point of Sale system. Other responsibilities will include cleaning and restocking the pro shop area, moving and cleaning golf carts, and operating the snack bar.

#### **Responsibilities:**

- Serve customers in a respectful and courteous manner
- Handle credit, debit, and cash transactions
- Maintain a clean and orderly golf shop area both inside and outside
- Stock shelves and organize items
- Willing to work at Maple Ridge as well if needed

#### **Qualifications:**

- Golf course proshop experience not necessary but an asset
- SmartServe certification required
- Strong customer service skills
- Excellent time management skills and work ethic
- Ability to problem solve and make decisions
- Reliable transportation
- Ability to work in a fast paced environment with minimal supervision

#### **Apply:**

Please email resume and cover letter to Grant Gulych at [manager.westminstertrails@golfnorth.ca](mailto:manager.westminstertrails@golfnorth.ca)  
write Westminster Trails Position in the subject line.