

Food and Beverage Supervisor

The Club at Bond Head

Location: Bond Head, Ontario

Department: Food & Beverage

Reports To: Hospitality Manager

Classification: Full-Time Seasonal (must be available to work any shift including early mornings, days, weekends & holidays)

Summary:

We are looking for passionate and energetic people to join our 2023 Food & Beverage team! The Food and Beverage Supervisor responsibilities are to provide efficient and friendly service, promote and ensure guest satisfaction, as well as promoting a safe and healthy work environment for all employees and guests. Always conduct yourself in a professional manner and represent yourself and the club to the highest degree.

Primary Responsibilities:

- Report to workstation at scheduled times, maintaining desired operation efficiency.
- Complete all tasks as directed by the Food & Beverage Manager or Assistant Food & Beverage Manager.
- Comply with all operations manuals, opening and closing procedures, daily work sheets, restaurant procedures, cleaning schedules, and all other duties required to successfully execute daily routines in an efficient restaurant.
- Assist as required with receiving deliveries and thoroughly checking invoices for product quality, quantity, and price.
- Team members are to check dates of expiry on non-alcoholic beverages to confirm they are valid.
- Maintain efficient stock controlling methods for all banquet-related products, specifically towards maintaining shelf life especially with perishable items, stock rotating to avoid wastage and spoilage.

Qualifications:

- Time management skills
- Able to work flexible shifts
- Ability to work as a team or independently
- Excellent communication and customer service skills
- Strong organization skills

- First aid training (preferred)
- Food handlers' certificate (preferred)
- Smart Serve Certification

Apply:

Please submit your resume and cover letter to **Sandra Schell** via the email address hospitality.bondhead@golfnorth.ca. Please write "**Bond Head - F&B Supervisor**" in the subject line.