

## **Front of House Staff**

### **The Club at Bond Head**

**Location:** Bond Head, Ontario

**Department:** Front of House

**Reports To:** Hospitality Manager

**Classification:** Full-Time Seasonal (must be available to work any shift including early mornings, days, weekends & holidays)

#### **Summary:**

We are looking for passionate, organized, and energetic people to join our Front of House team for the 2023 golf season! At our club we cross train FOH employees in every area so that our staff is able to work different positions in our FOH department.

#### **Primary Responsibilities:**

- Report to workstation at scheduled times.
- Complete all tasks as directed by the Food & Beverage Supervisor or Hospitality Manager.
- Receiving and confirming walk-in, telephone, and online reservations.
- Ushering diners to their tables and providing them with menus.
- Accepting and informing the relevant staff about food and beverage requests.
- Mixing and pouring beverages, as needed.
- Transporting food orders from the kitchen to each pertinent table.
- Clearing glassware, silverware, and crockery from each table once guests have completed their meals, or upon request.

#### **Qualifications:**

- Time management skills
- Able to work flexible shifts
- Ability to work as a team or independently
- Excellent communication and customer service skills
- Strong organization skills
- Food handlers' certificate (preferred)
- Smart Serve Certification

#### **To Apply:**

Please submit your resume and cover letter to **Sandra Schell** via the email address [hospitality.bondhead@golfnorth.ca](mailto:hospitality.bondhead@golfnorth.ca). Please write "**Bond Head - FOH Staff**" in the subject line.