

## **Proshop Attendant**

### **Foxwood Golf & Country Club**

**Location:** Baden, Ontario

**Department:** Golf Services

**Reports to:** Proshop Manager

**Classification:** Full Time & Part Time Seasonal (must be available to work any shift including early mornings, days, weekends & holidays)

**Summary:** Foxwood Golf & Country Club is a member of GolfNorth Properties; an established golf course management company in the K-W area. We are looking for a hard working and professional applicant for the upcoming 2022 golf season.

#### **Responsibilities:**

- Willing to learn how to use POS equipment, Tee-On booking system and following company policies and procedures
- Offer professional customer service to all our customers and employees
- Responsible for daily and ongoing cleaning as requested
- Understands the importance of reviewing daily systems sheets and accomplishing all duties on time
- Ensuring that safe work habits are followed throughout their shift
- Other duties as assigned to assist in the daily functioning of the clubhouse
- Assists in special events (golf tournaments/weddings) as required

#### **Qualifications:**

- A diploma or degree or currently working towards obtaining one
- Previous POS and/or merchandising experience is beneficial, we are willing to train
- Self-directed with the ability to look ahead and help where required
- Excellent organizational and time management skills
- Ability to problem solve and make decisions
- SmartServe Certified – applicant must have an active SmartServe card

#### **To Apply:**

Please submit your resume & cover letter to Ron Knight, General Manager at [manager.foxwood@golfnorth.ca](mailto:manager.foxwood@golfnorth.ca)