

# Food & Beverage Server Job Description

## In-Club Staff:

- Provide superior table service in our dining room or during a banquet.
- Set up dining areas for various functions and special events.
- Learn and operate the Point of Sale system and process credit card payments and other member charges and nightly cash closings.
- Learn and be able to comment on and sell all Food and Beverage items.

## On Course Staff:

- Drive on course beverage carts safely and courteously.
- Provide beverage and snack sales for golfers and their guests at restaurant and halfway hut.
- Record member charges accurately.
- Perform inventory and cart stocking duties, and end-of-shift duties.

Having a working knowledge of the Golf Club industry is definitely an asset but not necessary. If you are a team player and have the right attitude, **we will train for skills, knowledge and ability.**

You must have reliable transportation, since there is no bus service close enough to Grey Silo Golf Course, and be Smart Serve certified, either prior to joining or within 2 weeks of employment. Online certification can be obtained within 2 weeks of hire @ the following website: [SmartServe.ca](http://SmartServe.ca).

Employees working in the Food and Beverage department **must be 18 years of age** in order to serve alcohol.

Special consideration will be given to those applicants who are available to work through to end of October weekend with flexible day, evening and weekend shifts in the fall and winter months.