

Clubhouse Manager

Sand Hills Golf Club

Location: Port Franks - Lambton Shores, Ontario

Department: Clubhouse

Reports To: General Manager

Classification: Full Time Seasonal (must be available to work any shift including early mornings, evenings, weekends & holidays)

Summary:

Clubhouse Manager is responsible for the day-to-day activities of the golf course and clubhouse operation.

Duties and Responsibilities:

- Must be able to work dayshifts, evenings, and weekends in all weather conditions.
- Ensure facility maintains highest expectations of cleanliness and protocols.
- Scheduling and supervision of pro shop and clubhouse associates.
- Coordination of all golf related functions including daily green fee and tournament play and power cart fleet operations and golf membership relations.
- Promotion and planning of events.
- Observes all company policies providing a safe environment for our guests and associates.
- Maintain current training expectations through our online models.
- Oversee F&B operations including placing orders and performing inventory counts.
- Performs other duties as required which may include other departments or duties at other GolfNorth properties within the area.

Qualifications:

- 1-2 years experience working within the golf industry at a management level, as an Assistant Golf Professional or enrolled in a Pro Golf Management Program.
- Must be self motivated to work as a team member and be able to work independently.
- Strong passion for the game.
- Smart Serve and Food Handler certification.
- Proficient with POS systems and Tee time booking software programs.

While this is not all encompassing, the nature of this job description is to provide a basic understanding of the role and responsibilities of our Clubhouse Manager and does not necessarily including all other job-related duties.

Apply:

Please submit your resume & cover letter in confidence to Andrew Palmer by email at manager.sandhills@golfnorth.ca